



BURLINGTON DISTRICT LAY SPEAKER'S ANNUAL REPORT

Report of the Lay Speaker to the Charge Conference

This report covers the 12-month period from last to current charge conference.

PLEASE PRINT OR TYPE

PART 1. *Data on the Lay Speaker*

Name: Mr. Mrs. Ms. _____ Church: _____

Home Address: _____ City/State/Zip: _____

Home Phone: _____ Work Phone: _____ E-mail: _____

Are you applying as a **BEGINNER** or for a **RENEWAL**? (*Circle only ONE*)

PART 2. *Status of the Lay Speaker*

NOTE: **Local Church Lay Speakers** must complete the Basic Course with a refresher course every 3 years; **Certified Lay Speakers** must complete the Basic Course and 1 Advanced Course. To maintain Certified status, an Advanced refresher course will need to be taken every 3 years.

BEGINNERS ONLY

Would you like to begin as a **Certified Lay Speaker** **OR** **Local Church Lay Speaker**? (*Circle only ONE*)

RENEWALS ONLY (*Renewals must complete the back side of this form*)

Would you like to renew as a **Certified Lay Speaker** **OR** **Local Church Lay Speaker**? (*Circle only ONE*)

Have you completed the basic training course for lay speakers? Yes No When? _____

Have you completed the advanced course for lay speakers? Yes No

What was the TITLE of the **LAST** advanced course you took? _____

What year did you complete the **LAST** advanced course? _____

PART 3. *Request of the Lay Speaker*

I hereby request recommendation of my pastor and my charge conference to begin or renew as a **certified lay speaker OR a local church lay speaker** for the ensuing year. (*Circle only ONE*)

(Date) (signed) _____
(Lay Speaker)

Approval Signatures:

(Date) (signed) _____
(Pastor)

(Date) (signed) _____
(District Superintendent)

PART 4. *Ministries by the Lay Speaker*

During the past year I have served as a MEMBER of a committee, board, commission, council, task force at:

- _____ my local church (what service?) _____
- _____ my district (what service?) _____
- _____ my conference (what service?) _____
- _____ my jurisdiction (what service?) _____
- _____ served as a CHAIR of committee, boards, task force (what name?) _____
- _____ served as a volunteer at a community agency (what name?) _____
- _____ served as a volunteer in a caregiving institution (what name?) _____
- _____ provided one-on-one caring (as Stephen Minister, Hospice, what?):
_____ at a hospital, nursing home, or to a shut-in (could this one and the one above be combined?)
_____ in membership/evangelism visitation
_____ other: _____
- _____ provided leadership in caring/outreach projects (such as a food pantry, prison ministry, etc.)
(what project?) _____
- _____ taught classes (what, how many?) _____
- _____ delivered devotional messages (where, how many?) _____
- _____ preached in worship services (where, how many?) _____

Additional opportunities for leading, caring, and communication ministries participated in by the lay speaker (describe opportunity and your part in it):

PART 5. *Personal and Spiritual Growth by the Lay Speaker*

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in leading, caring and communicating?

PART 6. *Feedback by the Lay Speaker*

Do you believe you have had adequate opportunity for service as a lay speaker this past year? Yes No

(If no, please explain)

What additional training or support do you need?

Give any recommendations you have for improving the lay speaking ministry in your district or annual conference.